



**School of Law**  
**KIIT University, Bhubaneswar**

No.: 851/12

Dt.16.01.12

**Notice**

All the students are hereby directed to follow the following instructions strictly during the current semester –

1. Classes of School of Law after winter vacation will commence as notified earlier w.e.f 18.01.2012. All the students are instructed to attend the classes punctually in uniform (except on Thursday), as well as with their Identity Cards. In case any student does not possess Identity Card he/ she should apply for the same after depositing the prescribed fee in the office within two days from the commencement of classes. Student found without uniform and Identity Card will not be allowed to attend the classes.
2. Every student is required to attend minimum 70 percent of classes in each subject enabling him/her to appear at the End Semester Examination. Last year some students were detained for shortage of attendance but this time the rule of 70 percent of attendance will be strictly followed.
3. No student will be allowed to participate in Moot Court/ other competitions, seminar/ conference without securing 70 percent attendance on the date of submission of application to participate in such competition/ programme.
4. No leave application (including leave for participation in competition) shall be entertained from any student unless it is submitted three days prior to the date of departure. All such applications should be routed through respective Tutor/ Mentor otherwise the same will not be entertained. Approval of leave is however strictly, subject to satisfying the rule of attendance.
5. Mobile phones are strictly prohibited in the academic premises. Any student found in possession of the mobile phone within the academic block shall invite strict disciplinary action, besides confiscation of his/her mobile phone.

All concerned are advised to follow the above instructions meticulously.

  
16.1.12  
**Prof. N. K. Chakrabarti**  
**Director**